



May 31, 2022

Susan Spicka  
Education Voters of PA  
412 N Third Street  
Harrisburg, PA 17101

**RE: RTKL Request 2022-22 – Extension Notice**

Dear Ms. Spicka:

Thank you for writing to Commonwealth Charter Academy (CCA) to request records pursuant to Pennsylvania's Right-to-Know Law (RTKL), 65 P.S. §§ 67.101 *et seq.* On May 23, 2022, you requested:

Copies of ALL "Community Class Registration Forms" for the 2019-2020 and 2020-2021 school year that were submitted to CCA[.]

Pursuant to Section 902(a) of the RTKL, an additional 30 days are required to respond because a timely response cannot be accomplished due to (1) a bona fide staffing limitation and (2) a legal review needed to determine whether the records are subject to access.

We expect to respond to your request on or before June 30, 2022. If we need more than 30 days, we will contact you within that time period to seek your agreement. If the pre-payment of fees is required prior to providing access to records, you will be notified.

Respectfully,

*Evelyn De Jesus*

Evelyn De Jesus  
Paralegal  
Open Records Officer

CC: Phil Murren, CCA Solicitor